

## **Minutes of Annual General Meeting Held Thursday 11<sup>th</sup> June 2020.**

**7.30pm.**

### **Remote meeting by ZOOM due to Coronavirus (Covid-19) Restrictions. (Details for public access published on PC website)**

#### **Present.**

Cllr Mr C Harding. Cllr Mr R Teasdale. Cllr Mr A Rutter. Cllr Mr N L Peckett.  
Cllr Mr S Land.

#### **Apologies.**

Cllr Mrs J Rutter.

#### **Election of Officers.**

The following were proposed and agreed:

1. Chairman – Cllr Harding
2. Vice Chair – Cllr Teasdale
3. Responsible Finance Officer – Mrs D Peckett

#### **Declaration of Interest.**

None.

#### **Confirmation of Minutes.**

Minutes of the meeting held 13/02/2020 were read and agreed.

#### **Matters Arising.**

1. In the absence of a clerk the chairman Mr C Harding agreed to act as temporary clerk (unpaid). Agreed by members.
2. Boundary change and survey: See separate minute below.

#### **Finance.**

The council was presented with the Annual Governance Statement and Accounts 2019 – 2020 and agreed all was in order and accepted the statements as follows:

1. Review & Approval of Accounting Statement
2. Review & Approval of Annual Governance Statement
3. Review & Approval of AGAR Exemption Certificate
4. Review & Approval of Asset Register
5. Review & Approval of Internal Audit Report
6. Review & Approval of Woodland P.C. Risk Assessment
7. Precept from DCC granted as previously applied for has been received. As agreed at the previous meeting the precept for 2019-20 of £2120, including grant.
8. Current account assets at last bank statement is £5135.

### **Cemetery.**

1. Water has now been turned on after winter.

### **Playground.**

1. Playground is currently closed due to Coronavirus (Covid-19) regulations and barrier and notices erected. Cllr Harding to monitor and reopen when allowed,
2. Site and equipment generally in good order.
3. It was agreed to order the annual inspection and risk assessment from ROSPA.
4. Quote to be requested for inspection / repair of 'Mobilus' play equipment from the supplier, Hags.
5. There is some delamination of the timber on the toddler climbing frame. Cllr Land is attending to this.

### **Planning (New)**

1. There are no new planning applications.

### **Planning (Ongoing)**

Planning Application: DM/20/00145/FPA. Application Received: Mon 20<sup>th</sup> Jan 2020  
Name: G Bell. Address: Hallgarth Woodland Bishop Auckland DL13 5RH  
Removal of condition 3 of planning permission DM/17/03549/FPA to allow building to be used for holiday accommodation. This has been approved.

### **Boundary Change**

Boundary change work has been put on hold for the foreseeable future, pending relaxation of the Coronavirus restriction of movement regulations.

The current situation is that we have been advised by Ros Layfield that we should submit the petition for a community review to the county council.

This would comprise of the information we have already compiled - reasons, maps, properties affected etc – plus the signatures from the prescribed number of electors.

This would be 75 from Woodland and 187 from Lynesack & Softley.

WPC can obtain the signatures from the Woodland parishioners and we have been granted permission by Lynesack & Softley Parish Council to get the signatures from their parishioners also.

Lynesack & Softley have also agreed that Woodland PC can then produce the petition for review and approval by both parish councils prior to submission to Durham.

### **Correspondence & I.T.**

1. Various correspondences were read out by the clerk (acting) and made available to the members.

### **Any Other Business.**

1. As agreed at the previous meeting the grass cutting contract has been placed with SE Landscaping of Shildon under the same conditions and costs as last year.
2. Woodland Parish Council Risk Assessment – Emergency Plan. As this is an outstanding topic Cllr Simon Land, who has some experience in this area, will look into the requirements of this with a view to producing this plan.

**Next Meeting**

Thursday 10<sup>th</sup> September 2020. 7.30 pm.

Venue to be decided depending on Coronavirus restrictions.

Woodland Village Hall / Cemetery Chapel / Remote by Zoom.

*This is a true and accurate minute of the meeting as agreed by the council.*

DATE .....

SIGNED .....